



Workshop: Managing Contacts



▶ **Audience:**
All IQ Users

▶ **Method of Training:**
WebEx/remote

▶ **Market:** House,
Senate

SUMMARY

This training focuses on activities and features associated with managing Contacts in IQ.

BY THE END OF THIS COURSE, YOU WILL BE ABLE TO

- ▶ Easily and quickly create IQ Contact Records
- ▶ Understand and explain the details of an IQ Contact Record to ensure they are being fully utilized
- ▶ Search for and Merge IQ Contact records to keep a clean Contact database free of duplicates